

# LAVAL SENIOR ACADEMY

## STUDENT COUNCIL CONSTITUTION



**\*Insert Date Approved\***

**UNOFFICIAL**

**\*Pending approval from LSA GB**

---

**Vincent Cammisano, President**

---

**Markus Yanakoulis, Vice-President**

## **STUDENT COUNCIL MANDATE**

The Student Council works with adults at Laval Senior Academy in order to help ensure a safe and secure environment for all students. Student Council acts as a consultative group for all students. Student Council tries to promote student activities that are interesting, fun and beneficial for the student of Laval Senior Academy while following all proper procedures while doing so. It seeks the opinions of other students on questions under consultation and reports findings in weekly meetings. It has the power to form and sit on sub-committees, such as graduation and school behaviour plan. The President and Vice-President are student representatives on the Laval Senior Academy Governing Board.

### ***IN OFFICIAL TERMS (LEGALLY)***

**96.5.** During the month of September each year, the principal of a school providing education to students in the second cycle of the secondary level shall see to the formation of a student committee.

The students shall determine the name, composition and operating rules and elect the members of the committee.

The students may decide not to form a student committee or entrust the functions of student committee to an association representing them.

**96.6.** The purpose of the student committee is to encourage the collaboration of students in developing, implementing and periodically evaluating the school's educational project and their participation in fostering success and in school activities.

A further purpose of the student committee is to encourage the students to conduct themselves in a civil and respectful manner toward each other and the school staff.

The student committee may also make suggestions to the student representatives on the Governing Board and to the principal that are likely to facilitate the proper operation of the school.

**96.7.** The student committee or the association representing the students may, for the purpose of its functions, meet on the school premises.

**96.7.1.** The principal shall, on the recommendation of the team established under section 96.12, support any group of students wishing to conduct activities conducive to preventing and stopping bullying and violence.

## **ARTICLE 1: NAME OF THE ORGANIZATION**

1-01 - The name of this organization is Laval Senior Academy Student Council.

## **ARTICLE 2: MEMBERSHIP**

2-01 - To hold a membership in Student Council, a student must attend Laval Senior Academy.

2-02 - One gains membership upon completion of posting procedures established by the Student Council.

2-03 - The President must be elected by the student body before the 30th of September. He/she must maintain an academic average of at least 75% in secondary 4.

2-04 - The Vice-President must be elected by the student body before the 30th of September. He/she must maintain an academic average of at least 70% in secondary 4.

2-05 - The Executive Secretary must be appointed from secondary 4 or 5, giving priority to the secondary 5 student.

2-06 - The Executive Treasurer must be appointed from secondary 4 or 5, giving priority to the secondary 5 student.

2-07 - The President, the Vice-President, the Secretary, and the Treasurer are part of the Executive Branch.

2-08 - The Sports Director must be a student appointed by the Executive Branch. He/she must maintain an academic average of at least 70%.

2-09 - The Arts Director must be a student appointed by the Executive Branch. He/she must maintain an academic average of at least 70%.

2-10 - The Media and Marketing Director must be a student appointed by the Executive Branch. He/she must maintain an academic average of at least 70%.

2-11 - The Sports Director, the Arts Director, and the Media & Marketing Director are part of the Board of Directors.

2-12 - The Student Council members, other than the Executive Branch, can be in any grade but must maintain a passing academic average.

2-13 Any student applying for an Executive position in Student Council, but who does not meet the requirements set forth may request a special consideration from the Faculty Adviser.

2-14 - Upon vacancy in the position of President, the Vice-President shall assume all duties and responsibilities immediately. If both offices become vacant simultaneously, Student Council shall call an election.

2-15 - If any other Executive position becomes vacant, the Council will employ the posting procedures.

### **ARTICLE 3: CODE OF CONDUCT**

3-01 - All Student Council members must adhere to the LSA student code of conduct, the dress code, cell phone policy, and behaviour code.

3-02 - Council members and Executive alike are obliged to follow the constitutional rules. Failure to do so will result in a consequence that will be determined by the Principal and the Advisor.

3-03 - All Council members must sign a Student Council contract by the first meeting.

3-04 - During Student Council meetings, all members are expected to comply with the requests of the President or Vice-President, when the President is not present.

3-05 - All school events or school-related actions must be passed by Governing Board before the event takes place.

### **ARTICLE 4: DUTIES AND RESPONSIBILITIES OF THE EXECUTIVE BRANCH**

4-01 - The President does not have power to veto and cannot vote. He/she has the right to cast the deciding vote if there is a tie on a motion. He/she is also responsible for organizing meetings on a regular basis. The

Vice-President must be included in all planning and be trained to take over the presidency if necessary. The President and the Vice-President must attend the Governing Board meetings once a month.

4-02 - The Vice-President is an assistant to the President and assumes the responsibilities and duties when the President is not available. The Vice-President must be present at all Student Council meetings. The Vice-President has one vote at Council meeting. The Vice-President must assist in the preparation of the agenda for each meeting. The Vice-President assumes any administrative load delegated by the President.

4-03-The Secretary's duties are to keep a record of each motion set upon the table at the meetings, to make copies to be posted on the school's website and for Council members, advisors and the Principal. He/she must take attendance at meetings, type the agenda prior to the meeting and must attend each and every meeting. The Secretary has one vote at the meetings.

4-04-The Treasurer's duties are to create and obtain a budget from the schools administration for each event the Council prepares. He/she must also count money from the Council's fundraising and write a deposit sheet. He/she must keep track of the amount in the Student Council account and report the total amount at every meeting. All transactions must go through the School Principal and school secretary. The Treasurer has one vote at the meetings.

## **ARTICLE 5: DUTIES AND RESPONSIBILITIES OF THE BOARD OF DIRECTORS AND THE ADVISORS**

5-01-The duties of the **Sports Director** are:

- 1) The official liaison between the school teams and the other extra – curricular sports within the school and the Student Council.
- 2) He/she will make available to the student population what the scheduled games are and their results.
- 3) He/she must organize activities during lunch with the Phys. Ed. Dept.
- 4) The Sports Director has one vote in the Student Council Board of Directors and must attend every meeting.

5-02 - The duties of the **Media & Marketing Director** are:

- 1) Release information about various activities.
- 2) Check with the President on all proposed activities.
- 3) Help organize and promote activities.

4) The Media & Marketing Director has one vote in the Student Council Board of Directors and must attend every meeting.

5-03-The duties of the **Arts Director** are:

- 1) The official liaison between the school Arts Dept. and the other extra-curricular Arts activities within the school and the Student Council.
- 2) He/she must organize activities during lunch with the Arts Dept.
- 3) He/she must inform the Council on any events happening in Arts.
- 4) The Arts Director has one vote in the Student Council Board of Directors and must attend every meeting.

## **ARTICLE 6: MEETINGS**

6-01-The Executive Branch of the Student Council shall meet no less than once per week on a day determined by the President.

6-02 - The Board of Directors shall meet no less than once per week on a date determined by the President.

6-03 - Two-thirds of the members shall constitute a quorum in any given meeting.

6-04 - Meetings will be opened to any member of the administration, teaching staff or student body at any given time if this person has presented a written letter or email to the advisor or President in advance.

6-05 - The minutes of the meetings must be posted on the school website.

6-06 - Any staff member can propose an activity or a project as per point 6-04 above.

## **ARTICLE 7: RELATIONSHIPS WITH ADMINISTRATION**

7-01-A minimum of once a week, the President shall meet with the administration to review any activities or projects the Council would like to complete.

7-02-The administration has the power to veto any activity or project proposed by Council.

## **ARTICLE 8: IMPEACHMENT**

8-01-Any member of the Student Council may be impeached by a 2/3 majority vote of the Student Council only after a process has been put in place, which is determined by the Council.

## **ARTICLE 9: AMENDMENT OF CONSTITUTION**

9-01-This Constitution can be amended at a special meeting with a 100% quorum by a 2/3 vote, providing that the amendment has been submitted in writing to the previous regular meeting.

9-02-Any amendment will not become official until approved by Governing Board.

REV 2015-10-13