

PROCEDURES FOR THE EXAM ROOM

- BRING A VALID PHOTO ID TO THE EXAM AND PLACE IT ON YOUR ASSIGNED DESK.
- NO ELECTRONICS DEVICES MAY BE ON YOU AT ANY TIME DURING THE EXAM. *CELL PHONES, IPODS, IPADS, SMART WATCHES ETC.* THE POSSESSION OF SUCH ITEMS WILL RESULT IN A MARK OF ZERO.
- SCHOOL BAGS, HANDBAGS, PURSES AND JACKETS MUST BE KEPT IN LOCKERS. THEY WILL NOT BE ALLOWED IN THE EXAM ROOM.
- ANY STUDENTS ARRIVING MORE THAN 30 MINUTES LATE WILL BE REFUSED ENTRANCE TO THE EXAM. A MARK OF ZERO WILL BE ASSIGNED FOR THE EXAM.
- YOU ARE EXPECTED TO HAVE ALL THE NECESSARY MATERIAL TO WRITE THE EXAMS.

STUDENTS WHO HAVE COMPLETED THEIR EXAMS

- YOU MAY LEAVE THE EXAM ROOM ONCE HALF THE SCHEDULED TIME HAS ELAPSED.

- ALL STUDENTS WHO HAVE COMPLETED THEIR EXAM ARE EXPECTED TO QUIETLY GO TO THE CAFETERIA OR MAY EXIT THE BUILDING.